Firm Faculty Coaching Topic PGY3 #2

Send Mass Letters to Patients needing Health Maintenance

1. Refer to Coaching Topic PGY3 #1 to access EPIC healthy planet

2. Find patients due for screening (Cervical cancer example a-b)

3. Review list of patients due for screening, sort by mychart activation, highlight patients, send patients a message. (Cervical cancer example c-e)

4. Create a bulk message to be sent to patients requiring screening. Allow patients to reply back so that messages can be forwarded to AMB_pcgorders to schedule (Cervical cancer example e-f)

c. Filter by patient portal status to list patient who use my chart

d. Select patient rows that use mychart (highlighted in blue)

e. Click the “Send Patients Message”

1. Find your cervical cancer screening data
   Click on the “i” for information

b. Click on the “My patients who need cervical cancer screening

c. Filter by patient portal status

d. Select patient rows

e. Create a bulk message like the one below, allow your patients to reply back to schedule

f. Once patients reply, send to AMB_pcgorders to schedule